



ARMA Terra Nova Chapter Minutes

Monthly Meeting

Date: January 17, 2013

12:30pm – 2:00pm

Location: Natural Resources Building

Present: Vanessa King, Jessica McDonald, Ashleigh Reid, Helen Norman,
Tim Summers, Sue Taylor, Rhonda Guay

Absent: Ryan Kelly, Melissa Snow, Paulette Crawley

President, Vanessa King welcomed everyone to the meeting.

The Board of Director Reports is as follows:

Treasurer: Awaiting current bank statement. Total in bank is approximately \$13,059.

Membership: Helen reported we currently have 67 members. We have lost 6 members since the last report. Helen is going to talk with the members lost to inquire about renewing memberships.

Education: Melissa was absent but sent the following update:

Jan. 24th Confirmed - Susanna Duke will speak on Knowledge Management (more details to follow)

February and March aren't confirmed

April 17th - Confirmed - Kelly Friedman. This is the speaker that we will share with the NB's Chapter. Further details to follow

Public Relations: Lee-Ann is working on the spring newsletter.

Webmaster: Tim confirmed everything that was sent to him has been uploaded on the site. Has an update on the national conference to upload. Tim also confirmed the mailing address to add to the website.



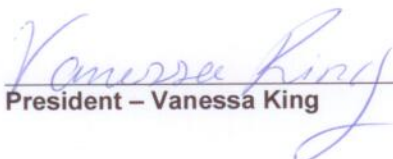
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New Business:

- AllIM Course Update
 - We received a huge discount for the course with sharing the costs.
 - People were happy with it but thought it was rushed since it is normally a two day course.
- Meeting for members
 - February for members at Nalcor
 - Going to get feedback from members on topics they would like to see
 - Vanessa suggested possibly open 1 meeting in the fall and 2 in the winter for members
 - It was also suggested to have 1 in every 3 meetings be open to members
- Meeting Locations
 - Nalcor for February
 - NLC for March
- SharePoint Training
 - Opportunity to collaborate on training from GimmelSoft

Vanessa thanked everyone for coming, and concluded the meeting.


Secretary – Ashleigh Reid


President – Vanessa King